

Policy & Resources Scrutiny Report

Appendix B

Revenue Budget Monitoring 2015/16 as at 31st August 2015

Forecasted for year to 31 March 2016

Service	Working Budget				Forecasted				Variance For Year £'000	Note
	Controllable Expenditure £'000	Controllable Income £'000	Net Non Controllable £'000	Total Net £'000	Controllable Expenditure £'000	Controllable Income £'000	Net Non Controllable £'000	Total Net £'000		
Chief Executive's Department										
Chief Executive										
Chief Executive-Chief Officer	353	0	-464	-111	323	0	-464	-141	-30	1
Corporate Savings Target	-610	0	0	-610	-73	0	0	-73	537	2
Chief Executive Total	-257	0	-464	-721	250	0	-464	-214	507	
People Management & Performance										
TIC Team	90	-90	0	0	90	-90	0	-0	-0	
Corporate Serv-Translation	280	-15	-275	-10	342	-36	-275	32	42	3
SCWDP	648	-417	0	231	648	-417	0	231	-0	
Practise Placements	64	-67	0	-3	111	-107	0	3	6	
Business Support	196	-1	-184	10	185	-1	-184	-0	-11	
Personnel Management	910	-295	-363	252	871	-295	-363	213	-39	4
Consultancy & Development	105	-13	-271	-179	113	-13	-271	-172	7	
Job Evaluation	93	-4	-83	5	98	-4	-83	10	5	
Fitness For Work	575	-235	-247	93	615	-233	-247	134	41	5
Corporate Learning & Development	567	-12	-403	151	681	-126	-403	152	1	
Admin HR	375	0	-319	55	397	-1	-319	77	21	6
DBS Checks	113	0	0	113	114	-1	0	113	0	
Childcare Voucher Scheme	0	0	0	0	122	-122	0	0	0	
People Management & Performance Total	4,015	-1,150	-2,147	718	4,385	-1,446	-2,147	793	75	
Customer Focus and Policy										
Corp. Mgmt (Chief Exec)	22	0	570	593	22	0	570	593	0	
Democratic	1,667	0	2,635	4,302	1,668	0	2,635	4,302	0	
Executive Board Support	6	0	0	6	7	0	0	7	1	
Civic Ceremonial	13	0	67	80	20	-0	67	87	7	
Registrars	373	-232	133	275	393	-252	133	275	0	
Welsh Language	174	0	-174	0	174	0	-174	0	-0	
Communications	16	0	-16	0	16	0	-16	0	0	
Press	115	-7	-109	-0	227	-119	-109	-0	-0	
Direct Communications	556	-296	-264	-5	512	-256	-264	-8	-3	
Customer Services	68	-6	-66	-4	68	-6	-66	-4	0	
Carbon Reduction Programme	405	0	0	405	405	0	0	405	0	

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Performance Management	476	-19	-460	-2	476	-19	-460	-2	-0	
Chief Executive-Policy	559	-55	-448	56	551	-26	-448	76	20	7
Complaints and Compliments Team	94	0	27	121	73	0	27	100	-21	8
Older People's Partnership Fund	0	0	24	24	0	0	24	24	0	
Community Safety Fund	48	-48	74	74	48	-67	74	55	-19	
CCTV Operators	32	0	23	55	54	0	23	77	22	9
Local Service Board Activity	9	0	10	19	9	0	10	19	0	
Equalities	5	0	33	38	5	0	33	38	0	
Community Safety-Revenue	29	0	0	29	29	0	0	29	0	
Community Covenant Grant Scheme	0	0	0	0	25	-25	0	-0	-0	
LSB Co-ordinator	0	0	0	0	36	-36	0	0	0	
Community Cohesion Fund	0	0	0	0	39	-39	0	0	0	
Local Support Service Framework	0	0	0	0	38	-38	0	0	0	
Corporate Serv-Democratic	458	0	-290	168	458	0	-290	168	-0	
Corporate Serv-Administration	188	-0	-175	13	186	-0	-175	10	-3	
Local Duplicating Centre	25	-63	20	-18	24	-61	20	-18	0	
Central Mailing	28	0	22	49	28	0	22	49	0	
Customer Services Centres	548	-287	-306	-46	545	-287	-306	-48	-3	
Contact Centre	594	-79	-473	42	584	-79	-473	33	-10	
Careline Chief Exec	1,033	-1,069	192	156	1,033	-1,069	192	156	-0	
Customer Focus Wales	0	0	0	0	5	-5	0	-0	-0	
Customer Focus and Policy Total	7,542	-2,161	1,049	6,430	7,760	-2,385	1,049	6,423	-7	
Admin and Law										
Land Charges Administration	74	-273	84	-116	74	-273	84	-116	-0	
Corporate Serv-Legal	1,362	-303	-1,030	29	1,348	-291	-1,030	27	-2	
Corporate Serv-Land Charges	62	0	-62	-0	62	0	-62	-0	0	
RCF Shared Legal Services	0	0	0	0	0	0	0	0	0	
Admin and Law Total	1,498	-576	-1,009	-87	1,484	-564	-1,009	-89	-2	

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Statutory Services										
Elections-County Council	0	0	139	139	2	0	139	141	2	
Registration Of Electors	120	-2	254	373	120	-2	254	373	-0	
Coroners	276	0	18	294	274	0	18	292	-2	
Electoral Services - Staff	253	0	-253	0	253	0	-253	0	-0	
Individual Electoral Registration	0	0	0	0	5	-5	0	-0	-0	
Statutory Services Total	649	-2	159	806	655	-8	159	806	-0	
Special Projects (Corporate)										
Sustainability	0	0	49	49	0	0	49	49	0	
Special Projects (Corporate) Total	0	0	49	49	0	0	49	49	0	
Economic Development										
Europe Direct (E)	32	-32	4	4	1	-1	4	4	0	
WWEC Matchfunding for Future Schemes	1	0	14	15	1	0	14	15	0	
SETs Technical Assistance (E)	46	-46	3	3	20	-20	3	3	0	
RDP Axis 3 Local Partnership (E)	116	-116	3	3	78	-77	3	3	-0	
RDP Leader 2014-2020 LDS Preliminary Costs (E)	0	0	0	0	1	-1	0	-0	-0	
West Wales European Centre	446	-306	97	237	248	-92	97	253	16	
Marketing Tourism Development	490	-20	59	528	468	-3	59	524	-4	
Castles and Princes (E)	0	0	0	0	1	-1	0	0	0	
Visitor Information	66	-9	14	71	65	-3	14	76	4	
Llanelli Community	40	0	25	65	40	0	25	65	0	
Communities First - CCC Cluster (E)	616	-616	33	33	608	-608	33	33	-0	
Communities 2.0 (E)	0	0	0	0	1	-1	0	-0	-0	
Communities First Match - Pupil Deprivation Grant (E)	49	-49	0	0	49	-49	0	-0	-0	
Communities First Lift (E)	92	-92	0	0	92	-92	0	-0	-0	
Amman Gwendraeth Community	94	0	12	106	94	0	12	106	-0	
3 T's Community Dev Core Budget	287	0	31	318	250	-13	31	268	-50	10
Betws wind farm community fund (E)	117	-117	2	2	117	-117	2	2	-0	
Community Grants	173	0	5	177	173	0	5	177	-0	
Rural Carmarthenshire	29	0	5	34	29	0	5	34	0	
Physical Regeneration	374	0	49	423	376	-2	49	423	-0	

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Amman Gwendreath Regeneration	27	0	2	29	27	0	2	29	-0	
Llanelli Regeneration	27	0	3	30	27	0	3	30	0	
Llanelli Coast Joint Venture	134	-134	5	5	134	-134	5	5	0	
RDP Axis 4 LAG (E)	27	-27	1	1	27	-27	1	1	0	
Collaborative Communities (E)	0	0	0	0	3	-3	0	0	0	
The Beacon	123	-123	8	9	123	-123	8	9	-0	
Local Investment Fund (LIF) (E)	25	-24	11	11	62	-62	11	11	-0	
Support for Carmarthenshire Businesses	0	0	1	1	0	0	1	1	0	
SWW Property Development Fund (E)	70	-70	2	2	162	-162	2	2	0	
Regional Learning Partnership RCF (E)	0	0	0	0	337	-338	0	-0	-0	
ADREF (E)	70	-70	2	2	115	-115	2	2	-0	
Crosshands East SES (E)	63	-63	4	4	31	-31	4	4	-0	
Carmarthen town centre partnership (E)	54	-54	0	0	54	-54	0	0	0	
Ammanford town centre partnership (E)	36	-36	0	0	36	-36	0	0	0	
Regen Core & Policy Performance	0	0	39	39	10	0	39	49	10	
Regen & Leisure Business Support Unit	308	-107	307	508	309	-54	307	562	54	11
Match Funding Earmarked for Future Schemes	7	0	249	255	7	0	249	255	0	
Economic Development Management	59	0	-1	58	0	0	-1	-1	-59	12
Business Support Projects	71	0	27	98	91	-13	27	105	7	
UN Sir Gar	154	-117	0	37	181	-117	0	64	27	13
Business Services Salaries	168	0	20	188	168	0	20	188	0	
Workways(E)	0	0	0	0	-1	1	0	-0	-0	
Sector Development	61	0	6	67	61	0	6	67	-0	
Events	71	-32	3	42	66	-28	3	42	-0	
Economic Development Total	4,623	-2,261	1,043	3,405	4,741	-2,374	1,043	3,410	5	
Chief Executive's Department Total	18,070	-6,150	-1,320	10,600	19,275	-6,777	-1,320	11,178	578	

Transfer to/from Departmental Reserves

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Net Forecasted End of Year Variance

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Main Variance Summary		£'000
1	Chief Executive - Chief Officer - Salaries	-30
2	Corporate Savings Target - Standby £400k, Health & Safety £100k and Printing Rationalisation £37k (efficiencies not yet delivered)	537
3	People Management & Performance - Corporate Serv - Translation - Staff levels over and above the budgeted structure to meet demand for the service	42
4	People Management & Performance - Personnel Management - Part year vacant posts	-39
5	People Management & Performance - Fitness For Work - Sickness Cover and Market Supplement	41
6	People Management & Performance - Admin HR - Staff levels over and above the budgeted structure	21
7	Customer Focus and Policy - Chief Executive-Policy - Non Achievement of income target	20
8	Customer Focus and Policy - Complaints and Compliments Team - Vacant Post	-21
9	Customer Focus and Policy - CCTV Operators - Staff Costs	22
10	Economic Development - 3 T's Community Dev Core Budget - Planned reduction in expenditure to cover overspends elsewhere within the Division	-50
11	Economic Development - Business Support Unit - Efficiency saving was identified for 14/15 in relation to premises costs at Nant Y Ci, with the intention of selling the property. This sale is currently on hold so savings have not been released at this point	54
12	Economic Development Management - Vacant post	-59
13	Economic Development - UN Sir Gar - Increased staffing & maintenance costs	27
	Other	13
Forecasted end of year variance:		578
	Contribution to/from Departmental Reserves	-41
Chief Executive's Net Variance		537

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Corporate Services Department										
Financial Services										
Chief Officer	325	-42	-286	-3	325	-42	-286	-3	0	
Accountancy	2,101	-385	-1,716	-0	2,091	-385	-1,716	-11	-10	
Treasury and Pension Investment Section	211	-109	-97	4	211	-109	-97	4	-0	
Local Taxation	879	-711	585	754	827	-694	585	718	-36	1
Housing Benefits Admin	1,411	-1,446	-518	-553	1,390	-1,415	-518	-543	11	
Housing Advances Admin	0	0	3	3	0	0	3	3	0	
Revenues	866	-124	-716	25	836	-96	-716	24	-2	
Benefits Fraud	148	0	-160	-11	137	0	-160	-23	-11	
Payroll	536	-338	-198	0	536	-338	-198	0	-0	
Payments	387	-71	-304	12	387	-71	-304	12	-0	
Pensions	842	-796	-35	12	842	-796	-35	12	-0	
Financial Services Total	7,708	-4,022	-3,443	243	7,584	-3,946	-3,443	195	-48	
Audit Risk & Procurement										
Procurement	330	-5	-325	0	331	-5	-325	1	1	
Audit	542	-20	-521	0	541	-20	-521	0	-0	
Risk Management	126	-2	-113	12	127	-2	-113	12	0	
Audit Risk & Procurement Total	998	-27	-959	12	999	-27	-959	13	1	
ICT										
Information Technology	3,656	-428	-3,099	128	3,627	-399	-3,099	128	0	
Central Telephone Network	1,167	-351	-806	9	1,156	-340	-806	9	0	
ICT Total	4,823	-780	-3,906	137	4,782	-740	-3,906	137	0	
Performance & Development										
Business Support Unit	140	0	-151	-12	140	0	-151	-11	1	
Resources Training	101	0	-101	-0	101	0	-101	-0	-0	
Performance & Development Total	240	0	-252	-12	241	0	-252	-11	1	

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Corporate Property										
Corporate Property Division	1,081	-183	-914	-16	1,111	-183	-914	14	30	2
Operational Depots	278	0	-328	-50	283	0	-328	-45	5	
Administrative Buildings	3,263	-624	-2,642	-4	3,257	-629	-2,642	-15	-11	
Commercial Property	100	-533	1,471	1,038	43	-483	1,471	1,031	-7	
Industrial Premises	344	-1,371	705	-322	376	-1,408	705	-328	-6	
Rural Estate	75	-309	423	189	72	-306	423	189	0	
Provision Markets	521	-627	432	326	448	-597	432	282	-44	3
Livestock Markets	42	-169	23	-105	73	-162	23	-67	38	4
Corporate Property Total	5,704	-3,816	-832	1,056	5,663	-3,769	-832	1,062	6	
Other Services										
Audit Fees	362	-84	4	282	362	-84	4	282	-0	
Bank Charges	61	0	1	62	47	0	1	49	-14	5
Council Tax Benefits	15,616	0	61	15,677	15,616	0	61	15,677	-0	
Rent Allowances	47,077	-47,090	1,318	1,304	51,404	-51,423	1,318	1,299	-5	
Miscellaneous Services	5,733	-107	-1,475	4,151	5,678	-107	-1,475	4,096	-55	6
Other Services Total	68,848	-47,280	-91	21,477	73,107	-51,613	-91	21,403	-74	
Corporate Services Department Total	88,322	-55,926	-9,482	22,914	92,376	-60,095	-9,482	22,799	-115	

Transfer to/from Departmental Reserves

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Net Forecasted End of Year Variance

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<u>Main Variance Summary</u>		£'000
1	Local Taxation - Vacant post and projected underspend on Post Office Giro fees	-36
2	Corporate Property Division - Projected overspend on salary budgets - Anticipated savings not materialised. Options being considered	30
3	Provision Markets - Reduction in expenditure to meet overspends elsewhere in the department	-44
4	Livestock Markets - On going R&M on Llandeilo, Newcastle Emlyn and Llandovery livestock markets to bring them up to standard	38
5	Bank Charges - Savings from new bank tender in 13-14	-14
6	Miscellaneous Services - Reduction in subscriptions	-55
	Other	-34
Forecasted end of year variance:		-115
	Contribution to/from Departmental Reserves	57
Corporate Services Department Net Variance		-58